



# **Annual Meeting Report**

**2016-2017 Rotary Year**

**December 4, 2017**

**Best Western Plus Glengarry**

**Truro, Nova Scotia**

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## Agenda



## **Rotary Club of Truro Annual General Meeting December 4, 2017**

Present: Quorum to be Confirmed (33% of membership required)

Guests:

1. Call to Order/Confirmation of Quorum
2. Agenda Review
3. Minutes of Semi-Annual General Meeting June 26, 2017
  - a. Business arising from the minutes
4. Financial Statements for the year ending June 30, 2017
  - a. Motion for the members to accept the Financial Statements which have been approved by the Board of Directors
  - b. Motion to appoint accounting firm Johnson and Saunders Inc for 2018 year-end
  - c. Motion to appoint Patterson Law as solicitor for the 2018 year
5. Election of Officers: Nominating Committee Report
6. New Business
  - a. Strategic Plan, review of action items year to date
  - b. Report from Cobequid Children First Foundation
7. Next Meeting – Semi Annual General Meeting on June 25, 2018
8. Adjournment



**Rotary Club of Truro**  
**Annual General Meeting Minutes**  
**Dec. 4, 2017**

1. & 2.	Call to Order/Quorum  Agenda was passed out with financial statements.	Meeting called to order by President Alana Hirtle at 12:42pm. Quorum established. 52% attendance. (33% required)  Motion to accept agenda as presented. Moved by Laurie Sandeson, seconded by Joanna Christianson. Motion Carried.
3. & 4.	Minutes of semi-annual meeting of June 26 <sup>th</sup> , 2017 (overhead projection of the minutes). Business arising from the minutes.	Minutes were shared by President Alana Hirtle. Jim Goit made motion to accept the minutes of the semi-annual meeting. Seconded by Kevin Quinlan. Motion carried.
5.	Financial Statements for the year ended June 30, 2017. Presented by Ken MacDonald	Ken explained an anomaly in the membership dues line. This was a correction to the billing cycle resulting in some 2017 dues being counted in the 2016 year.  Laura suggested clarifying the Bollywood expenses to show contribution to benefactor of the evening.  Motion to accept the statements as presented by Dave Mills and seconded by Martina Munden. Motion carried.  Motion to appoint accounting firm Johnson Saunders Inc. Moved by Kirk Saint, seconded by Ken MacDonald. Motion Carried.  Motion to appoint Patterson Law as solicitor firm by Jim Gould, seconded by Ted Jordan. Motion Carried.

6.	<b>Election of Officers (2017-2018) – Nomination Report – provided below.</b>	<ul style="list-style-type: none"> <li>• Past President: Alana Hirtle</li> <li>• President: Ryan Beazley</li> <li>• Vice President: Lech Krzywonos</li> <li>• Secretary: Jane Gourley-Davis</li> <li>• Treasurer: Les Mosher</li> </ul> <p>Motion for nominations to cease. Moved by Jim Goit.</p> <p>Motion to approve the club nomination report as presented by Ted Jordan. Moved by Ken Maclean, seconded by Joanna Christianson. Motion Carried.</p>
	<b>7. New Business</b>	<p>Alana reviewed reports submitted with AGM package highlighting various areas of interest to the club.</p> <p>Brian Matthews reviewed the Christmas Index report.</p>
	Next meeting.	Semi-annual meeting on June 25, 2018.
	Motion to Adjourn at 1:19pm	Motion by Marilyn Brown.

President- Alana Hirtle

Secretary-Lech Krzywonos



**Rotary Club of Truro**  
**Semi-Annual General Meeting**  
**June 26, 2017**

**Present:** Quorum

**Regrets:**

**Guests:**

1. & 2.	Call to Order/Quorum Agenda was distributed to members.	Meeting called to order by President Ted Jordan at 12:30pm. A quorum of at least 50% was established by the President.
3. & 4.	Minutes of the Annual General Meeting of December 19, 2016 Business arising from the minutes	Minutes of the Annual Meeting December 19, 2016 were presented. Acceptance of the minutes was moved by Kirk Saint, seconded by Marilyn Brown. There were no errors or omissions; motion carried.
5.	Outgoing President's report	Attached to this report are the Directors' reports and Outgoing President's report.
6.	Election of Officers (2016-2017)	<p>The Nominating Committee has a two-fold mandate. It is responsible for <b>nominating</b> a slate of Officers and Directors each Rotary Year and for conducting the <b>election</b> of Officers and Directors at the Semi-Annual and Annual General Meetings. The committee this year was made up of Kevin Quinlan as Chair and committee members Alana Hirtle and Ted Jordan.</p> <p>Rotary International requires each Club to elect and then advise then by December 31<sup>st</sup> of the names of the incoming President and Secretary for the Rotary Year starting July 1<sup>st</sup>. Is the practice of the Rotary Club of Truro to elect the Incoming President and Secretary at the Annual General meeting in the fall, and then elect the remaining officers and all directors at the spring Semi-Annual Meeting. It is also the practice of the club that, once elected to the position of Secretary, the incumbent is then nominated to the position of Vice-President and then nominated for President in the two</p>

	<p>subsequent years.</p> <p>At the December 2016 Annual General Meeting, Alana Hirtle was elected President and Mike Dolter was elected Secretary for the Rotary year starting July 1, 2017.</p> <p><b>Nomination Report</b></p> <p><b>NOTE: Our club's regular process has been modified again this year, because our incoming Secretary Mike Dolter has had to step down from the executive position due to work constraints.</b></p> <p>On behalf of the Nominations Committee, I hereby nominate the following for the 2017-2018 Rotary Year:</p> <ul style="list-style-type: none"><li>• Vice-President Ryan Beazley</li><li>• Secretary Lech Kzrywonos</li><li>• Treasurer Les Mosher</li><li>• Directors Adrian Nauss Marilyn Brown Rod Jones Matt Redmond Andrew MacDonald Barb Goit Tom Savary Adam Wyllie</li></ul>
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		<p>As outlined in our bylaws, our current President, Ted Jordan will be Past President.</p> <p>Respectively submitted on behalf of the committee.</p> <p>Alana Hirtle</p> <p>The rules for voting were:</p> <ul style="list-style-type: none"> <li>Eligible voters must be a member of the Rotary Club of Truro. They must be present in person. Annual dues must be current. Honorary members may not vote.</li> </ul> <p>Chair called for nominations from the floor.</p> <p>Second call for nominations from the floor.</p> <p>Third and final time, are there any nominations from the floor.</p> <p>Motion to cease nominations by Chair, seconded by Jim Goit, Carried.</p>
	Incoming President's remarks	See Appendix for attached remarks
	<b>7. New Business</b>	None
	Next meeting.	Annual Meeting scheduled for December 4, 2017.
	Adjournment	Meeting adjourned

President- Ted Jordan

Secretary-Ryan Beazley

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## Financial Statements

### **JOHNSON SAUNDERS INC.**

CHARTERED PROFESSIONAL ACCOUNTANTS

Dale A. Saunders, CPA, CA, CBV  
Myles W. Johnson, CPA, CA

TELEPHONE (902) 895-7480  
FAX (902) 895-7499  
18 Willow Street, Suite 204  
Truro, NS B2N 4Z4  
[www.jsinc.ca](http://www.jsinc.ca)

## **REVIEW ENGAGEMENT REPORT**

To the Members of the  
Rotary Club of Truro

We have reviewed the combined statement of financial position of Rotary Club of Truro as at June 30, 2017, and the combined statements of revenue, expenses and net assets and cash flow for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of enquiry, analytical procedures and discussion related to information supplied to us by the Organization.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian Accounting Standards for Not-for-Profit Organizations (ASNFPO).

Truro, Nova Scotia  
October 31, 2017



Chartered Professional Accountants  
Licensed Public Accountants

**ROTARY CLUB OF TRURO**  
**COMBINED STATEMENT OF REVENUE, EXPENSES AND NET ASSETS**  
(Unaudited)  
Year Ended June 30, 2017

	<u>Club</u>	<u>Community</u>	<u>Charitable Trust</u>	<u>2017</u>	<u>2016</u>
<b>Revenue</b>					
Yearbook	\$ -	\$ 64,154	\$ -	\$ 64,154	\$ 58,849
Bollywood night	-	13,663	-	13,663	11,224
Swim for polio	-	1,440	-	1,440	912
Auction	-	-	-	-	465
Coldest Night of the Year	-	390	-	390	-
Club	14,988	-	-	14,988	36,996
Bequest, donations and contributions	-	-	7,112	7,112	8,243
Bethel Trust bequest	-	-	-	-	401,583
Investment income	-	11	2,468	2,479	2,609
Sundry	-	560	-	560	-
	<u>14,988</u>	<u>80,218</u>	<u>9,580</u>	<u>104,786</u>	<u>520,881</u>
<b>Expenses</b>					
Community	-	74,543	-	74,543	108,944
Club	16,593	-	-	16,593	22,296
Charitable trust	-	-	(15,700)	(15,700)	229,343
	<u>16,593</u>	<u>74,543</u>	<u>(15,700)</u>	<u>75,436</u>	<u>360,583</u>
Excess (deficiency) of revenue over expenses	(1,605)	5,675	25,280	29,350	160,298
Transfers (Note 5)	(9,400)	9,400	-	-	-
Net assets, beginning	<u>21,621</u>	<u>19,151</u>	<u>204,622</u>	<u>245,394</u>	<u>85,096</u>
<b>Net Assets, Ending</b>	<u>\$ 10,616</u>	<u>\$ 34,226</u>	<u>\$ 229,902</u>	<u>\$ 274,744</u>	<u>\$ 245,394</u>

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ROTARY CLUB OF TRURO  
COMBINED STATEMENT OF FINANCIAL POSITION

(Unaudited)

As at June 30

2017

2016

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ASSETS

Current Assets

Cash	\$ 80,193	\$ 62,417
Investments	207,385	205,426
Receivables	<u>662</u>	<u>22,874</u>
	\$ <u>288,240</u>	\$ <u>290,717</u>

LIABILITIES

Current Liabilities

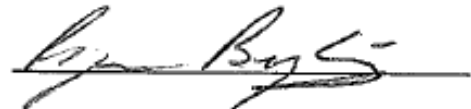
Payables and accruals	\$ 13,496	\$ 45,323
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NET ASSETS

Net assets	<u>274,744</u>	<u>245,394</u>
	\$ <u>288,240</u>	\$ <u>290,717</u>

Approved by the Board of Directors

 Director

 Director

**ROTARY CLUB OF TRURO**  
**COMBINED STATEMENT OF CASH FLOWS**  
(Unaudited)

Year Ended June 30

**2017**

**2016**

**Cash Flows from Operating Activities**

Excess of revenue over expenses \$ 29,350 \$ 160,298

Net changes in non-cash working capital items

Receivables 22,212 (17,058)

Payables and accruals (31,827) 43,323

19,735 186,563

**Cash Flows applied to Investing Activities**

Purchases of investments, net (1,959) (183,609)

**Increase in Cash**

**17,776** 2,954

Cash, beginning

62,417 59,463

**Cash, Ending**

**\$ 80,193 \$ 62,417**

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**ROTARY CLUB OF TRURO****CLUB ACCOUNT****STATEMENT OF REVENUE, EXPENSES AND NET ASSETS**

(Unaudited)

Year Ended June 30

**2017****2016**

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**Revenue**

Members' dues	\$ 7,901	\$ 15,156
Social functions	3,494	4,114
Website advertising	1,856	1,575
District conference surplus	-	14,100
Sundry	1,056	751
Fifty-fifty draws and Happy Mug	681	1,300
	<u>14,988</u>	<u>36,996</u>

**Expenses**

Directors' meetings	446	-
Social functions	4,858	6,825
International dues	5,513	5,501
District dues	3,390	3,390
Rotary Leadership Institute	-	661
Supplies, printing and postage	1,178	(1,388)
Website	752	647
Annual conference	-	6,240
Sundry	456	420
	<u>16,593</u>	<u>22,296</u>

**Excess (Deficiency) of revenue over expenses** (1,605) 14,700

Transfer to Community Account (Note 5) (9,400) -

Net assets, beginning 21,621 6,921

**Net Assets, Ending** \$ 10,616 \$ 21,621

**ROTARY CLUB OF TRURO**  
**CLUB ACCOUNT**  
**STATEMENT OF FINANCIAL POSITION**  
(Unaudited)  
As at June 30

**2017**

**2016**

**ASSETS**

**Current Assets**

Cash	\$ 10,880	\$ 7,264
Receivables	<u>662</u>	<u>14,357</u>
	<u>\$ 11,542</u>	<u>\$ 21,621</u>

**LIABILITIES**


**Current Liabilities**

Payables and accruals	\$ 926	\$ -
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**NET ASSETS**

Net assets	<u>10,616</u>	<u>21,621</u>
	<u>\$ 11,542</u>	<u>\$ 21,621</u>

Approved by the Board of Directors

 Director

 Director

**ROTARY CLUB OF TRURO**  
**COMMUNITY ACCOUNT**  
**STATEMENT OF REVENUE, EXPENSES AND NET ASSETS**  
(Unaudited)

<b>Year Ended June 30</b>	<b>2017</b>	<b>2016</b>
<b>Revenue</b>		
Yearbook	\$ 64,154	\$ 58,849
Bollywood night	13,663	11,224
Swim for polio	1,440	912
Auction	-	465
Coldest Night of the Year	390	-
Investment income	11	66
Sundry	560	-
	<u>80,218</u>	<u>71,516</u>
<b>Expenses</b>		
Yearbook expense	27,161	24,953
Bollywood night	13,257	13,729
Swim for polio	1,440	825
Auction	-	413
Coldest Night of the Year	390	-
Community support – persons/programs	8,713	17,661
Colchester Community Workshops Foundation	5,000	6,500
International programs	3,800	6,700
Plan Canada International	468	468
Adventure in citizenship	1,136	1,030
Bursaries	5,500	6,500
Student exchange	-	370
Youth and student projects	500	3,010
Youth leadership	931	2,236
Kumbo Cameroon Project	-	14,000
Skate Board Park	-	5,000
Annual conference	975	650
Insurance	1,283	1,148
Sundry	3,989	3,751
	<u>74,543</u>	<u>108,944</u>
<b>Excess (Deficiency) of revenue over expenses</b>	<b>5,675</b>	<b>(37,428)</b>
Transfer from Club Account (Note 5)	9,400	-
Net assets, beginning	<u>19,151</u>	<u>56,579</u>
<b>Net Assets, Ending</b>	<b>\$ <u>34,226</u></b>	<b>\$ <u>19,151</u></b>

**ROTARY CLUB OF TRURO**  
**COMMUNITY ACCOUNT**  
**STATEMENT OF FINANCIAL POSITION**  
(Unaudited)

As at June 30

2017

2016

**ASSETS**

**Current Assets**

Cash	\$ 24,902	\$ 15,176
Investments	21,894	21,883
Receivables	-	6,915
	<u>\$ 46,796</u>	<u>\$ 43,974</u>

**LIABILITIES**

**Current Liabilities**

Payables and accruals	\$ 12,570	\$ 9,323
Payable to Charitable Trust	-	15,500
	<u>12,570</u>	<u>24,823</u>


**NET ASSETS**

Net assets	<u>34,226</u>	<u>19,151</u>
	<u>\$ 46,796</u>	<u>\$ 43,974</u>

Approved by the Board of Directors



Director



Director



**ROTARY CLUB OF TRURO CHARITABLE TRUST**  
**STATEMENT OF REVENUE, EXPENSES AND NET ASSETS**  
(Unaudited)

<b>Year Ended June 30</b>	<b>2017</b>	<b>2016</b>
<b>Revenue</b>		
Bequests and donations	\$ 7,112	\$ 8,243
Investment income	2,468	2,543
Bethel Trust bequest	-	401,583
	<u>9,580</u>	<u>412,369</u>
<b>Expenses</b>		
Dalhousie Medical Research Foundation	1,000	-
Camp Tidnish (Easter Seals Nova Scotia)	11,300	11,494
Bethel Trust disbursements (Note 4)	(28,000)	217,849
	<u>(15,700)</u>	<u>229,343</u>
<b>Excess of revenue over expenses</b>	<b>25,280</b>	<b>183,026</b>
Net assets, beginning	<u>204,622</u>	<u>21,596</u>
<b>Net Assets, Ending</b>	<b>\$ <u>229,902</u></b>	<b>\$ <u>204,622</u></b>

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**ROTARY CLUB OF TRURO CHARITABLE TRUST****STATEMENT OF FINANCIAL POSITION**

(Unaudited)

As at June 30

**2017****2016**

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**ASSETS****Current Assets**

Cash	\$ 44,411	\$ 39,977
Investments	185,491	183,543
Receivables	-	1,602
Receivable from Community Account	-	15,500
	<u>\$ 229,902</u>	<u>\$ 240,622</u>

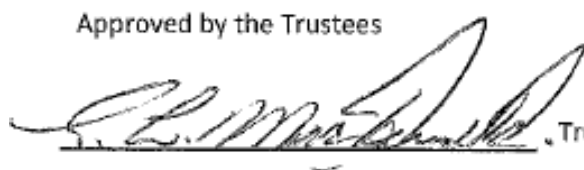
**LIABILITIES****Current Liabilities**

Accounts payable	\$ -	\$ 36,000
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**NET ASSETS**

Net assets	<u>229,902</u>	<u>204,622</u>
	<u>\$ 229,902</u>	<u>\$ 240,622</u>

Approved by the Trustees

 S. L. Macdonald, Trustee Kenneth M. Co, Trustee

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**ROTARY CLUB OF TRURO**  
**NOTES TO THE FINANCIAL STATEMENTS**  
(Unaudited)  
Year Ended June 30, 2017

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**1. Status and Nature of Activities**

The Rotary Club of Truro (the "Organization") is a member of Rotary International, established to encourage and foster the ideal of service as a basis of worthy enterprises. The Organization is a not-for-profit organization which operates the Community and Club Accounts.

The Rotary Club of Truro Charitable Trust (the "Trust") is a registered charity under the *Income Tax Act (Canada)* and is exempt from income taxes under section 149(1)(d) of the *Canadian Income Tax Act*.

**2. Significant Accounting Policies**

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations, and include the following significant accounting policies:

**Fund Accounting**

The Organization uses fund accounting and accordingly, separate statements of revenue and expenses and separate statements of financial position are prepared for the Club Account and the Community Account.

The Club Account accounts for the Organization's administrative and social activities.

The Community Account accounts for the Organization's fundraising activities. This fund reports the monies which are available to provide support to the community.

**Revenue Recognition**

The Organization and the Trust follow the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection reasonably assured.

**Contributed Goods and Services**

Goods and services are contributed to the Organization and the Trust each year. Due to the difficulty of determining the fair value, contributed goods and services are not recognized in the financial statements.

**Cash and Cash Equivalents**

Cash includes cash on hand and balances with banks.

**Investments**

Investments consist of guaranteed investment certificates which are carried at cost plus accrued interest, which approximates fair value.

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**ROTARY CLUB OF TRURO**  
**NOTES TO THE FINANCIAL STATEMENTS**  
(Unaudited)  
Year Ended June 30, 2017

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**2. Significant Accounting Policies (Continued)**

**Measurement Uncertainty**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of financial statements and the reported amounts of revenues and expenditures during the reporting year. By their nature, these estimates are subject to measurement uncertainty. The effect on the financial statements of changes in such estimates in future periods could be material and would be accounted for in the period the change occurs.

**Financial Instruments**

The Organization and the Trust initially measures its financial assets and liabilities at fair value, then subsequently measures its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, receivables and investments.

Financial liabilities measured at amortized cost include payables and accruals.

**3. Financial Risks**

**Credit Risk**

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge its obligation. The Organization's main credit risks relate to its receivables. The Organization provided credit to its customers in the normal course of its operations.

**Interest Rate Risk**

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of the changes in market interest rates. The Organization holds guaranteed investment certificates that are subject to fluctuations in interest rates.

**Liquidity Risk**

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to this risk mainly in respect to its payables.

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**ROTARY CLUB OF TRURO**  
**NOTES TO THE FINANCIAL STATEMENTS**  
(Unaudited)  
Year Ended June 30, 2017

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<b>4. Bethel Trust Distributions</b>	<b><u>2017</u></b>	<b><u>2016</u></b>
IWK Foundation	\$ -	\$ 50,000
Parents Helping Parents	(36,000)	36,000
Easter Seals – Camp Tidnish	-	25,000
Colchester East Hants Hospice Society	-	14,356
Colchester Food Bank	-	14,268
JDRF – Juvenile Diabetes	-	10,000
Colchester East Hants Health Centre Foundation	-	10,000
The Arthritis Society	-	10,000
Victims of Family Violence Association	-	10,000
Chignecto Central Regional School Board	-	9,000
Scotia Pool Society	-	8,500
Maggie's Place	-	7,000
St. Vincent de Paul	-	2,000
Northern AIDS Connection Society	-	1,000
Professional fees	-	10,725
Knox United Church	2,500	-
Immaculate Conception Church	3,000	-
Truro Alliance Church	<u>2,500</u>	<u>-</u>
	<b>\$ <u>(28,000)</u></b>	<b>\$ <u>217,849</u></b>

**5. Transfers**

During the year, the directors approved a transfer of \$9,400 from the Club account to the Community account. This represents 66.67% of \$14,100, the district conference surplus realized by the Club in the 2016 fiscal year.

## **Rotary Club of Truro Club Service Report 2016-17**

Program: Kevin Quinlan and committee supplied us with interesting speakers throughout the year. Input for future speakers is always appreciated to keep the lineup filled.

Social: The Social Committee, chaired by Judy Nicholson, organized a number of fun events including Summer Social, Christmas party, as well as Social Thursdays from 5-6 at Sherlock's once per month. A Sleigh ride at Hamilton's was a new endeavour, and was a wonderful way to meet the Hrez family from Syria that we helped sponsor.

Constitution and By-Laws: Wayne Gillis is working with Patterson Law office to clean up our Constitution and By-Laws. The transfer of the Christmas Index to the Rotary Club of Truro has made this especially necessary.

Publicity: You may have thought Chair Alana Hirtle was running for political office with the number of times we saw Rotary in the newspaper the past year ;) Great work to get Rotary in the public eye. It definitely helps for our fundraising campaigns and in looking for new members.

Attendance/Meetings/Bulletin/IT: An Ad Hoc Committee consisting of Adam Wyllie and Wayne Gillis met with the BWG to discuss ways to control meeting cost deficits. Guaranteed numbers were lowered from 35 to 25, measures to reduce food wastage were implemented, and it was recognized that continuing to meet consistently in the summer would be advantageous for fellowship, and continuity of committee work. A few changes were made to Meeting programs this year. We are keeping attendance numbers private and enjoying the camaraderie of the people who attend the meetings. In order to raise more money for the Foodbank, Happy Mug contributions were raised to \$2. Jim Goit continues to produce a wonderful bulletin each week that keeps us informed of meeting minutes and upcoming events in Club, District and Rotary International. Lech Krzywonos and committee produced a concise and extremely helpful Organizational Chart, without which, this report would not exist ☺

Submitted with warm fuzzies,  
Joanna McGowan Christianson

**Rotary Club of Truro**  
**Community Directors Report**  
**2016/17**

This year was not like other years. With the dissolution of the Bethel estate we found ourselves in the enviable position of excess cash. So we held an open invite to the community for anyone to make a pitch for substantial assistance. Many worthy causes got a large amount of financial support. With this came a bit of a void for such large requests. We were now able to focus more on individuals, at least for the time being.

We started the year with another fund raiser, as the charity of the month at the race track. By all accounts it was a limited success, but something worth pursuing again this year.

We continued our long standing support for the CCW with a \$100,000 commitment toward their proposed expansion. In addition, we also support the annual Golf Tournament which is their main fund raiser. This is a high profile event for our club and it is very important that we support it in all ways.

This was another year in which we helped many in need so that they might experience less trouble in their daily lives. This help came in the shape of wheel chairs, lifts, iPads, hearing aids, dental fixes, travel costs, food cards, gas cards and much more. This is why we do what we do! To help the people who fall through the cracks of most programs. I can tell you, for the most part, the individuals we help are very appreciative! They are often near tears when I have the pleasure of advising them that we can help.

For me, this is the most rewarding thing I get from Rotary. I have had a long and gratifying run as Community director and will be forever humbled and thankful to be a Rotarian.

Respectfully,  
Dave Mills  
Community Director

## **Rotary Club of Truro**

### **Membership Committee Report**

#### **July 1 2016 to June 30 2017**

The membership committee met several times during the year to review applications of potential new members, to interview these individuals and to make recommendations to the Board regarding their membership. From January 2017 to May 2017 four new members were inducted into our club and one returning member was also inducted. During that same period unfortunately two members left the club bringing our net total of new members to three.

The committee also met this year to discuss the club's committee structure and to recommend ways to present a more visual concrete image of these committees. One example would be a chart depicting the various committees under each director and the current committee members.

One of the recommendations made to the Board the previous year was to reinstate or rejuvenate our buddy system/sponsorship program.

In April 2017 a presentation was made to the club to review the sponsor's responsibilities. Sponsors were urged to be in contact with their new members to ensure they are feeling comfortable in the club and becoming more involved.

In May 2017 the committee met to review the goals of the past year and develops a plan for the upcoming year.

Some goals included:

- monitoring the "buddy system".
- setting a goal of 4 New members
- planning an information evening in the fall in conjunction with the Board to educate potential new members and to provide an opportunity to socialize. We look forward to working with the Board on this event.

I would like to thank committee members for their work on the committee this year: Sharon Corcoran, Lech Krzywonos, and Sam Abushenaf. They were a great committee to work with. Also want to thank Ted and Alana for sitting in at various times.

Respectfully submitted,  
Marilyn Brown  
Committee chair



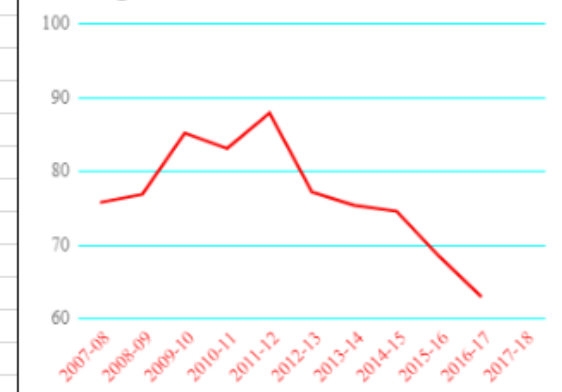
Truro Membership Outcomes 2007 to current : Member Stats Summary

Rotary Year	Members In July 1 (active)	Members Gained During Year	Members Lost During Year	% Female Members	Avg. Age Jun 30	Avg. Attendance %	# months Attendance > 85%
2017-18	60						
2016-17	57	5	2	28%	57	63	0
2015-16	60	6	5	27%	57	68.5	0
2014-15	56	7	9	29%	57	74.6	1
2013-14	60	6	8	27%	59	75.4	0
2012-13	63	5	8	25%	58	77.2	2
2011-12	60	4	1	16%	59	87.9	8
2010-11	62	4	6	17%	59	83.1	5
2009-10	63	6	7	19%	60	85.2	7
2008-09	61	7	5	23%	58	76.9	2
2007-08	62	6	7	21%	58	75.8	1

Active Members as of July 1



Average Annual Attendance %



**Rotary Club of Truro  
International Committee Report  
2016-2017**

The Rotary Club of Truro, International Committee had another successful year providing funding to four overseas projects. We provided funding to the Rotary Club of New Minas, NS to assist them in their goal for eligibility for an RI global grant. This year we sponsored two projects in Guatemala, one to supply water filters for improved drinking water and secondly for installation of cooking stoves in individual homes that did not have indoor cooking previously. We continue to sponsor an international foster child and this is a continuation of a long standing commitment of our club. Finally, we provided an International Bursary to Agricultural Campus of Dalhousie University.

We will continue to support ongoing programs in the future and look for new opportunities to provide financial support internationally.

Respectfully,

Rod Jones  
International Committee Chair

## **Rotary Club of Truro Youth Services Committee Report 2016-2017**

As Chair of the Youth Services Committee I am pleased with the year we had considering that this year the teachers "Work to Rule" situation proved challenging to get the word out on three main activities in youth services.

*Rotary Youth Leadership Awards (RYLA)* was held on May 5 – 9am – 2pm - spearheaded By Stephen Gallant. The event had 37 students in attendance with students attending from each of the 5 large regional high schools. The one day event was held at the Truro NSCC campus. This year we also had 2 students attending from the Halifax district to participate in the day and will be taking feedback to the Rotary clubs there. Winners of the two \$500 bursaries were Joecy Peters, a 17 year old student from CEC, as well as Lindsey Burgess, also a 17 year old student from CEC.

Out of the 37 students, 17 were prepared for their interview with a personal portfolio. A special thanks to Jim Gould and Ken MacDonald who were tasked with the job of reviewing all the portfolios and holding the interviews. This year we tried to get the portfolios in in advance of the RYLA day, but had limited success. With 17 students providing portfolios, we are challenged with reviewing the portfolios and interviews within the time allotted for the day. The day consisted of many activities for the students to participate in as well as a chance to each group to produce a 5 minute video on the challenges and advice they would provide to students entering high school. Most of the videos focused on time management and were posted to the Rotary website. Also this year we provided the students with a binder that they could use as a personal portfolio that they could use in the future. This resulted in an increased cost for the RYLA day, but provided a great take-away for the students.

*Adventures in Citizenship* - Barb Goit looked after activity. Each year the Rotary Club of Truro selects a student to send to this experience in Ottawa. Registration and flight expenses are covered by the Truro Club. Students are billeted. Participants have the opportunity to win a \$1,000 scholarship to a post secondary institution of their choosing. On March 24, at the offices of CIBC Wood Gundy Interviewers Ryan Beazley, Barb Goit & Adam Wyllie met with 3 high school students. All candidates were strong. The winner was Emma Toole and we provided sponsorship for her to attend the Rotary Adventure in Citizenship program in Ottawa, May 1-4.

*Interact* club at CEC- Laurie and Lydia co-ordinated with the interact clubs. SCA was a no-go this year but, will have a fresh start next year. On May 20th, 10am-2pm in the CEC foyer the CEC Interact held a silent auction and art show with all proceeds going to Maggie's Place. Adam Wyllie and other Rotarians stopped by and supported their efforts.

Sincerely-  
Adam Wyllie  
Youth Services Chair

## Rotary Foundation 2016-2017

Jim Goit, Chair

The Rotary Club of Truro supports the work of the Rotary Foundation through the donations of members and the fundraising efforts of the Club. The Rotary Foundation is the source of funding for all the worthwhile projects and programs that Rotary operates.

- Rotary International requests club target \$100US per member each year to the Annual fund. In 2016-17 members of the Club donated an average of \$56 per member. The average for all members in the District was \$81.
- The Club has 15 members who contributed a minimum of \$25 US every year to meet the Every Rotarian Every Year (EREY) Status. Eleven members of the club contributed more than \$100 US during 2016-17 to become Sustaining members.
- The Club and its members contributed a total of \$5,273 to the Polio Plus Campaign. This was the 4<sup>th</sup> largest contribution of any club in the District. This was an improvement from \$1,091 and 18<sup>th</sup> place in the previous year.



### Club Fundraising Analysis Interim Results For July through November (2017 - 2018)

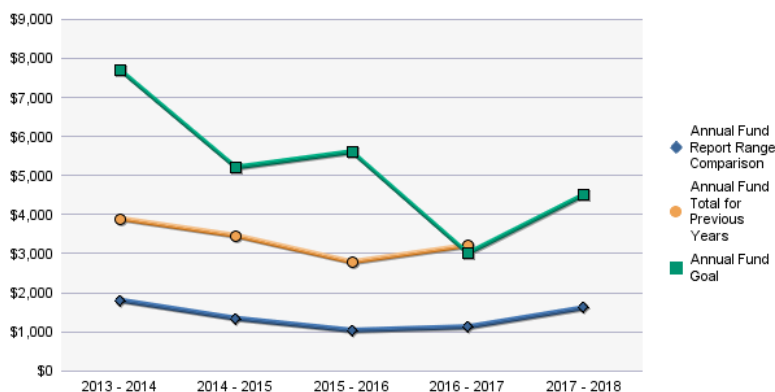
#### District 7820

Annual Fund Goal	
2017 - 2018	\$4,500
2016 - 2017	\$3,000
2015 - 2016	\$5,600
2014 - 2015	\$5,200
2013 - 2014	\$7,700

Annual Fund Contributions	
2017 - 2018	\$1,604
2016 - 2017	\$3,204
2015 - 2016	\$2,779
2014 - 2015	\$3,455
2013 - 2014	\$3,891

#### Truro, NS

Total Contributions	
2017 - 2018	\$2,508
2016 - 2017	\$8,477
2015 - 2016	\$5,032
2014 - 2015	\$9,551
2013 - 2014	\$13,739



AF Per Capita	Club	District
2017 - 2018	\$27	\$27
2016 - 2017	\$56	\$81
2015 - 2016	\$50	\$58
2014 - 2015	\$60	\$74
2013 - 2014	\$65	\$78

Membership	
2017 - 2018	60
2016 - 2017	57
2015 - 2016	56
2014 - 2015	58
2013 - 2014	60

	EREY Members	Sustaining Members	PHS Eligible
2017 - 2018	12	4	0
2016 - 2017	15	11	1
2015 - 2016	14	9	0
2014 - 2015	16	10	0
2013 - 2014	16	11	1

Annual Fund Report Range Comparison is the Annual Fund giving from 1 July to 30 November for current and previous years

The prior four-year average in Annual Fund giving from July through 30 November is \$1,316. This figure can be used to compare Annual Fund giving for the current Rotary year.

Total Contributions include Annual Fund, PolioPlus, approved Foundation Grants, Other Giving, and Endowment Fund (Permanent Fund) contributions for the reporting period.

For questions and additional club reports please use Member Access at [www.rotary.org](http://www.rotary.org) or call our Contact Center toll free at (+1-866-976-8279) or by email at [contact.center@rotary.org](mailto:contact.center@rotary.org).

Note: 'EREY Members' reflect the number of donors who contributed some amount to the Annual Fund during the Rotary Year. 'Sustaining Members' reflect the number of donors who contributed US\$100 or more to the Annual Fund. 'PHS Eligible' reflect the number of donors who contributed US\$1,000 or more to the Annual Fund, Polio Plus or approved Foundation Grant.

- The Club currently has
  - 46 Donors and 9 non donors
  - 28 Paul Harris Fellows.
  - 9 Rotarians who donate to the Foundation through Rotary Direct. This is donation to the Foundation (usually monthly) via automatic debit.
  - 3 Benefactors. A Benefactor is someone who has named the Endowment Fund as a beneficiary in their estate plans or has donated \$1,000 or more to the fund outright.
  - 2 members of the Bequest Society. To be a member of the Bequest society you need to have given \$10,000 or more via your estate plan to the Foundation.
- The Club did not apply for a District Grant for 2016-17 but did continued to work to complete a Global Grant in the Cameroon. Two Rotarians completed the Grant training module hosted by District.

**Rotary Club of Truro  
Yearbook Committee Report  
2016-2017**

- 2017 Yearbook on track for publication and distribution in January.
- We are up on advertisers over the 2017 edition.
- Total ads this year: 203 (Last year – 187).
- Lloyd Coady wins prize for soliciting the most businesses – by a long shot.
- Currently – yearbook is in final layout and proofing stage.
- Looking forward: Matt will be assigning a couple of students to make further revisions to our online yearbook management tool.
- We are also working with Rick Johnston (former Truro Rotary Member) from a Rotary Club in Ontario to help them set up a yearbook program similar to ours.

Respectfully Submitted

Lech Krzywonos

Chair – Yearbook Committee



**Rotary Club of Truro  
NOMINATING COMMITTEE REPORT  
DECEMBER 2017**

**Preamble:**

The Nominating Committee has a two-fold mandate. It is responsible for nominating a slate of Officers and Directors each Rotary Year and for conducting the election of Officers and Directors at the Semi-Annual and Annual General Meetings. The committee this year was made up of Ted Jordan as Chair and committee members Alana Hirtle, Ryan Beazley and Lech Krzywonos.

Rotary International requires each Club to elect and then advise then by December 31st of the names of the incoming President and Secretary for the Rotary Year starting July 1st. Is the practice of the Rotary Club of Truro to elect the Incoming President and Secretary at the Annual General meeting in the fall, and then elect the remaining officers and all directors at the spring Semi-Annual meeting. It is also the practice of the club that, once elected to the position of Secretary, the incumbent is then nominated to the position of Vice-President and then nominated for President in the two subsequent years.

The rules for voting are:

- Eligible voters must be a member of the Rotary Club of Truro. They must be present in person. Annual dues must be current. Honorary members may not vote.

**Nomination Report:**

On behalf of the Nominations Committee, I hereby nominate the following for the 2017-2018 Rotary Year:

- President        Ryan Beazley
- Secretary        Jane Gourley-Davis

Respectively submitted on behalf of the committee.

Ted Jordan

**Floor Nominations:**

Chair calls for nominations from the floor.

Second call for nominations from the floor.

Third and final time, are there any nominations from the floor.

Motion to cease nominations by Chair, seconded by , Carried.

Motion to accept the nomination committee report by , seconded by , motion carried.

**Strategic Priorities      Community Service (locally and internationally)**

Annual Goals	Tasks/Activities	Responsibility	Deadline	Measure of Success
Identify local community needs	Support Rotary House	Directors/Club	Annual	Golf Tourn. Team & donations
	Provide funding assistance to families and individuals with special needs	Community Chair(s)	Ongoing	\$ spent, # people assisted
	Seek out new opportunities including more hands on activities	President/Directors	Ongoing	# activities per year
	Look for opportunities to work with other service groups on larger projects	President/Directors	Ongoing	Alana-Lion's, Gyro
	Camp Tidnish	Committee	Annual	# campers sponsored
What is our role in the service community	Liaise with not for profits that connect with families with special needs	Community Chair(s)	Ongoing	
	Hands on activities such as highway clean up	Mike Topley	May 31/18	completion of clean up
	Manage Christmas Index program	Mark & Committee	Feb 28/18	# families assisted
	Vocational Service (mentoring, etc)	Vocational & Youth Chairs	June 30/18	Create outreach program
	Community economic development opportunities			
International Community	Dal AC/NSCC International student bursaries	International Chair/Pres	annual	# bursaries paid out
	Provide funding to community groups for service work overseas	International Chair	Ongoing	\$ spent, # people assisted
	Provide funds for travelling Rotarians to take books	Directors/Club	Ongoing	1 member per year
	Polio Plus initiatives (summer swim)	Lydia/Laurie	Annual	\$ matched by Gates Fdn.
	Sponsor a child with Plan Canada	Directors/Club	Annual	Budgeted
	Seek out opportunities to partner with other clubs on projects	International Chair/Pres	April 30/18	Create contact schedule
Engage Youth	Support Interact clubs	Youth Chair, Liaisons	Ongoing	Have 2 ealthy, functioning clubs
	provide RYLA experience	Cmte chair, Youth Chair	May 31/18	# attendees
	Adventures in Citizenship	Cmte chair, Youth Chair	June 30/18	Student sponsored
	Bursaries	Directors/Club	June 30/18	1 qualified student per HS
	Support creation of a Rotaract club	Directors/Club	June 30/18	Make contact, set parameters
	Offer Mentor opportunities with club members (vocational)	Vocational Chair	Dec 31/17	Create program framework

**Strategic Priority      Communication (Internal and External)**

Annual Goals	Tasks/Activities	Responsibility	Deadline	Measure of Success
Improve Public Awareness & Perception	Promote "bring a colleague to lunch"	Directors	ongoing	1 person per member/year
	Increase diversity (ethnic & religious)	Memb Chair/Directors	Dec 31/17	Create attraction strategy
	Utilize social media	Jim Goit, Directors, PR	ongoing	continue to provide Jim with content
	Work with local media outlets to promote Club activities	PR, President	Sept 30/17	Make contact with local media
	Identify naming opportunities in area	Community/PR/President	June 30/20	1 found and sponsored
	Wear Rotary branded apparel & membership pin daily	All	ongoing	NA
	Write monthly Rotary article for local newspapers	PR, President	monthly	Getting them printed!
	Rotary week, 3rd week of April	Club Chair, President, PR	April 30/18	Press coverage, new members
	Tree Planting Challenge from RIP Riseley	Directors	April 22/18	Plant 61 trees
Improve Communication with Membership	New member orientation and ongoing Mentorship program	Membership Chair/Pres	Dec 31/17	Firm up programs, roll out 2018
	Utilize social media	Jim Goit, Directors, PR	ongoing	continue to provide Jim with content
	Have luncheon tutorials on Club Runner, Rotary.org	Program, Pres, Jim Goit	quarterly	One tutorial per quarter
	Invite members to speak of their fellowship and/or international experiences	Program, Pres, PR	quarterly	One presentation per quarter

**Strategic Priority      Enhance the Rotary Experience**

Annual Goals	Tasks/Activities	Responsibility	Deadline	Measure of Success
Strengthen Relationships	Host a variety of family & adult only socials	Social Cmte	ongoing	4 major events per year, # attendees
	Provide more time for networking at lunch meetings	Program, Directors	ongoing	wrap up meeting by 1:15pm
	Orientation and Mentorship program for new members	Membership Chair/Pres	Dec 31/17	Firm up programs, roll out 2018
	Find more opportunities for us to perform hands on activities as a group	President/Directors	ongoing	Invite members to bring forth ideas
Build Leadership Capacity	Encourage (pay for) members to attend Training for Leaders of Clubs, RLI, Convention Professional Development day	Directors/AG/PDG	ongoing	President to encourage individuals
	Invite new members to join/chair committees	President/Executive	annual	3 new members on cmtes each yr
Increase Awareness of	RI website tutorials	Program, Pres, Jim Goit	quarterly	One tutorial per quarter



Programs, Fellowships (part of the bigger picture)	Presentation on fellowships (highlight members' experiences)	Program, PR, President	June 30/18	2 per year
	Invite members from other clubs who have had international experiences	Program, PR, President	quarterly	4 per year
	Vocational mentorship opportunities	Vocational Chair/Pres	quarterly	Highlight opportunities quarterly
	Show related videos at luncheon meetings	Program	as needed	as needed

## **Program Report for Christmas Index Program 2016**

2016 was the third year that Rotary hosted the Christmas Index Program. Each year the Club “learns” more about the internal running of the program. The Program normally runs from mid-October to mid-January of the following year. A coordinator is hired to manage the program office activities under the guidance of the Index Board. The Rotary Club and the Index Board displayed great participation in all the volunteer activities: distribution centre (two week period), packing day, distribution day, and the final re-boxing the remaining gifts. Distribution Centre assisted 100 + families that did not have sponsors from the community. Also, this year the Foodbank assisted over 400 clients in cooperation with the Distribution Centre. Index office moved to 28 Esplanade to be closer the regular venue for the distribution centre.

Summary of the applications received for the 2016 Christmas Index Program.

### **Applications:**

Family	385 (including 780 children)
<u>Food only</u>	<u>452</u> (couples or singles)
Total	845

### **Major yearly expenses:**

Food	\$9,334 (gift cards to Foodbank)
Coordinator salary	\$5,539
Rent	\$4,515
<u>Audit</u>	<u>\$3,652</u>
Total expenses	\$24,937

**Total cash donations \$27,522** (Financial contributions from about 120 donors)